

Storefront Academy Harlem

Arrival and Dismissal

2016-2017

Student Schedules

7:30am – 8:15am	Cafeteria open for breakfast
8:15am- 8:25am	Classrooms are open to families to meet with teachers.
8:30am	School begins for all students. Students are late if not in class by 8:25 am
3:45 pm*	School ends for all grades

*School ends for all students at **3:00pm** on Wednesdays. Chronic late Drop-off/pick up will result in attendance probation.

Student Arrival

Free breakfast is available each morning for all students and their families beginning at 7:30 am.

- Students may not enter into the cafeteria until 7:30am.

An adult must accompany • Students in grades Pre-kindergarten and kindergarten eating breakfast in the cafeteria. Storefront Academy does not provide supervision for young students during breakfast.

- Parents & students MUST exit the cafeteria at 8:20 am, no exceptions. The cafeteria door will be locked at 8:20 am in preparation for lunch.

Any student who arrives at school after 8:25 am will be marked late.

Student Pickup and Dismissal

Early Pickup

- Students leaving early MUST be signed out in the main office.
- Any request to have a student leave school early for an appointment MUST be in writing. Please call the main office for more information.

Dismissal

- Students must be picked up on time each day. Chronic late pick up will result in attendance probation.
- Students in Pre-k through 5th grade will be dismissed from their building locations.
- Students in Grades 6-8 will be dismissed from the Common Room, located on the ground level of building 70 (outside the blue door).
- If a student is going to be picked up late for any reason, please call the main office as soon as you are aware.
- All students who are not picked up within 15 minutes of dismissal time will receive a dismissal infraction (Except in unavoidable circumstances) and will wait for pick up on the first floor of building 70.

More information about our attendance policies will be provided to families at the beginning of the school year. If you have questions, please contact the main office.